

Borough Council of
**King's Lynn &
West Norfolk**



Corporate Performance Panel

Agenda

**Monday, 18th July, 2016
at 6.00 pm**

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn
PE30 1EX**



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King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

8th July 2016

Dear Member

Corporate Performance Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 18th July, 2016 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

To receive any apologies for absence.

2. Minutes (Pages 6 - 10)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is disclosed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence (if any)

7. Council Tax Support and Council Tax Discounts (Pages 11 - 23)

8. 2016/2017 Corporate Performance Target Setting Report (Pages 24 - 28)

9. Staff Sickness Absence Report 2015/2016 (Pages 29 - 38)

10. Work Programme 2016/2017 (Pages 39 - 40)

11. Date of Next Meeting

To note that the next meeting of the Corporate Performance Panel will take place on Wednesday 24 August 2016 at 6 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn

12. Reports published on the intranet (for noting purposes only)

The following reports have been published on the intranet:

- Employment Monitoring Report

To view the report, please use the following link:

http://insite.west-norfolk.gov.uk/corporate_documents/Personnel/Employment%20Monitoring%202016%20-%20Insite%20Version.pdf

To:

Corporate Performance Panel: B Anotá, B Ayres, P Beal (Vice-Chairman), R Bird, J Collop, I Gourlay, G Hipperson, Lord Howard, H Humphrey, A Morrison, D Tyler and G Wareham (Chairman)

Portfolio Holders:

Councillor N Daubney – Portfolio Holder for Performance
Councillor B Long – Leader of the Council and Portfolio Holder for Environment
Councillor Mrs K Mellish – Portfolio Holder for Human Resources, Facilities and Shared Services

Management Team Representatives:

Lorraine Gore, Assistant Director
Ray Harding, Chief Executive

Appropriate Officers:

Becky Box – Personnel Services Manager
Dave Clack – Safety and Welfare Advisor
Jo Stanton – Revenues and Benefits Manager

**Executive Directors
Press**